

Goa Football Development Council (GFDC) urgently requires the following staff :

1) Technical Director – 1 No.

Eligibility :

- a) AFC 'A' Pro coaching licence.
- b) Minimum 8 years work experience as a youth academy coach or as a professional team coach.
- c) Working experience with AIFF Academy.
- d) Medically fit.

Monthly Remuneration Rs. 2,50,000/- per month.

2) Football Coach – 1 No.

Eligibility :

- a) AFC 'A' coaching licence.
- b) Minimum 3 years work experience a youth academy coach or as a professional team coach.
- c) Coaching experience in a Football Academy will be desirable.

Monthly Remuneration Rs. 31,300/- per month.

3) Football Goalkeeper Coaches – 3 Nos. (On hourly basis)

Eligibility :

- a) AIFF 'D' coaching licence & Level 1 Goalkeeping course or AIFF 'C' or 'B' Licence and experience as goalkeeper for I – League club team.
- b) Minimum 3 years work experience as a youth academy coach or as a professional team coach. Services will be hired on an hourly basis @ Rs. 300/- per hour all inclusive.

4) (a) Accountant – 1 No.

Eligibility :

Applicant should be Retired Accounts Officer/Audit Officer or Assistant Accounts Officer/Assistant Audit Officer or Accountant for the cadres of the Directorate of Accounts, Government of Goa or Comptroller & Auditor General.

Monthly Remuneration of the re-employed pensioner shall be fixed in terms of rules applicable for re-employment of retired Government employees.

4) (b) Accountant – 1 No.

Eligibility :

B.Com with minimum 5 years experience in reputed organisation with knowledge of accounts and budgeting, Tally, Income Tax Rules, EPF rules and Service Tax rules.

Desirable : Post-Graduate in Commerce.

Monthly Remuneration Rs. 28,700/- per month.

5) Personal Secretary – 2 Nos.

Eligibility :

B.A in English with 5 years experience in office administration in any reputed organisation. Should have experience in working in MS Office Latest version.

Monthly Remuneration Rs. 29,600/- per month.

6) Assistant Executive Secretary : 1 No.

Eligibility :

Graduation with minimum 2 years of experience in HR department of any reputed organisation; Experience in organisation of sports events will be preferable.

Monthly Remuneration Rs. 28,700/- per month.

7) Personal Assistant – 1 No.

Eligibility :

B.C.A/B.Sc. in computer science with at least 40 words per minute typing speed and good working knowledge of shorthand with 2 years experience as Personal Secretary to MD/CEO of reputed organisation is desirable.

Monthly Remuneration Rs. 17,000/- per month.

8) Accounts Assistant – 2 Nos.

Eligibility :

B.Com with minimum 5 years experience in accounts and budgeting in a reputed organisation. Work experience under Chartered Accountant or Certified Auditor will also be considered.

Desirable : Knowledge of Income Tax rules, EPF rules and Service Tax rules.

Monthly Remuneration Rs. 15,100/- per month.

9) Front Office Assistant – 1 No.

Eligibility :

12th Std. pass certificate under 10 + 2 System of Education. Should be of pleasant disposition. Sports person of national standing would be preferred.

Monthly Remuneration Rs. 15,100/- per month.

10) Driver – Presently 2 Nos.

Eligibility :

Valid 4-wheeler driving licence (LMV)

Monthly Remuneration Rs. 15,100/- per month.

11) Office Attendants – 2 Nos.

Eligibility :

12th Std. pass certificate under 10 + 2 System of Education with valid licence of 2-wheeler/4-wheeler.

Monthly Remuneration Rs. 14,900/- per month.

Other eligibility criteria for all the above positions :

- a) Knowledge of Konkani essential.
- b) Knowledge of Marathi desirable.
- c) Age limit : 42 years for all positions, except at Sr. No. 1 & 4 a).
- d) Age limit for post of Technical Director shall be below 60 years.
- e) All applicants must produce certificate of minimum 15 years domicile in the state of Goa.
- f) All appointments will be made initially for a period of 1 year on contractual basis and will be extended based on performance and output. Applications by email only will be considered. Last date for receipt of application by email is 11th August 2015, 5 pm., at

Important Note : The educational qualifications, experience, age limit and other criteria as specified against each post are the minimum requirements and mere possession of the same does not entitle any applicant automatic selection for the concerned position.

Walk-in interviews will be conducted on 13th August 2015 from 10 am. Onwards for post at Sr. Nos. 4 to 11 and for post at Sr. Nos. 1 to 3, the walk-in interviews will be conducted on 17th August 2015 from 1 pm. onwards.